19th May2023

Dear Councillor

You are hereby summoned to attend the Annual Meeting of Glapwell Parish Council to be held on Thursday 25th May 2023 at 7.00pm in the Glapwell Centre, The Green, Glapwell, for the purpose of transacting the following business.

Joan Clarke

Joan Clarke

Clerk

**There will be 15 minutes at the beginning of the meeting to hear public questions and comments.**

**BUSINESS**

**01/05/22 Election of Chair**

To elect a Chair to the Council for the year 2023/24

**02/05/22 Election of Vice-Chair**

To elect a Vice-Chair to the Council for the year 2023/24

**03/05/23 Apologies for absence**

To Receive, and approve if appropriate, apologies for absence and reasons given.

**04/05/23 To receive declarations of interests**

Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Glapwell Parish Council’s Code of Conduct.

**05/05/23 Minutes**

To confirm the minutes of the meeting held on Thursday 27th April 2023

**06/05/23 Exclusion of Public**

To determine which items, if any, of this Agenda should be taken with the press and public excluded.

**07/05/23 Reports**

1. Parish Clerk’s report - To receive a report from the clerk stating actions taken since Thursday 27th April 2023 (report to follow).
2. District Councilor’s report – To receive a report from the District Councillor outlining work carried out by Bolsover District Council, in Glapwell, since Thursday 27th April 2023
3. County Councilor’s report – To receive a report from the County Councilor outlining work carried out by the Derbyshire County Council, in Glapwell, since Thursday 27th April 2023.
4. Glapwell Centre Manager’s report – To receive a report from the Centre Manager outlining activities, planned events etc. at the centre (report to follow).

**08/05/23 Planning**

To consider planning policies, applications and appeals received from the Planning Authority and to agree comments, if any, to be submitted.

*Please note that some applications may be received following Agenda issue.*

Reference 23/00224/ADV

Address Site of Former Plug and Feathers The Hill Glapwell Chesterfield S44 5LY

Proposal Installation of various signage including 7m totem, directional signage, clearance bar, menu board, order canopy, menu board, wordmark fascia sign, fascia sign and internally mounted roundel

Reference 23/00223/FUL

Address Site of Former Plug and Feathers The Hill Glapwell Chesterfield S44 5LY

Proposal Installation of HVAC condensing units on first floor roof area with screening

**09/05/23 Items for Consideration and Decision**

- Renovation of the community centre (standing item)

- The football ground and MUGA (standing item)

- Adoption of Standing Orders and Financial Regulations (to follow)

- Appointment of representative to the Parish Council Liaison Committee

- Membership of DALC

- Newsletter

**10/05/23 Items for Information Only**

1. Correspondence

*The above list is subject to any additional information which may be received following issue of the agenda*

1. Items for Information

*The above list is subject to any additional information which may be received following issue of the agenda*

**11/05/23 Finance**

1. Payments for authorisation

To receive details of payments to be authorised and approve if appropriate

1. Income and expenditure, bank reconciliation

To receive income and expenditure report, and bank reconciliation, produced by the RFO, and approve if appropriate

1. Internal Auditor’s Report

To receive the internal auditor’s report following annual internal audit inspection

1. Annual Governance Statement

To consider and agree responses to the Annual Governance Statement

1. Annual Accounting Statement

To consider and agree information on the Annual Accounting Statement to the External Auditor

**12/05/23 Item to be included on the next agenda**

To note items to be included on the agenda for the meeting to be held on Thursday 22nd June 2023.